



Global Health Institute
UNIVERSITY OF WISCONSIN-MADISON

GHI Grant and Award Applications: FAQs

What is the general timeline for Global Health Institute grants and awards?

In general, Requests For Proposals for GHI Grants & Awards are posted on the GHI website (ghi.wisc.edu) in October. Seed Grant Letters of Intent (required if intending to submit a seed grant application) are generally due the 3rd week of December, and all applications are due in late January. Please check the GHI website for specific dates.

Grant applications will be reviewed in February and applicants are notified in March-April. Funding becomes available in April for Clinical Research Awards, Faculty & Staff Travel Awards, Graduate Student Research Awards, Henry Anderson III Graduate Student Awards and Visiting Scholar Awards. Seed Grant funding becomes available in July.

How do I receive updates regarding GHI grants and events?

[Subscribe](#) to our weekly newsletter, Events+, to receive updates regarding GHI grant opportunities, events, and news.

SUBMITTING AN APPLICATION

In what form should I submit my application?

Please submit a single PDF with all necessary materials included; number the pages; text should be single-spaced with 11-point or larger type. The title should be the applicant's last name, first name. The application instructions for each award category and Award & Grant Application Title Page will be available on the GHI website (ghi.wisc.edu) when the grant process is open.

Applications should be submitted via email upload to Box (instructions are included on the application forms).

Whose bio sketch do I submit?

For all GHI Grants & Awards except the Visiting Scholar Award, the individual applying for the grant or award must submit their bio sketch with their grant application packet. Seed grant applicants must also submit the bio sketch of any collaborators. For the Visiting Scholar Award, the UW faculty host should apply but please include the proposed visiting scholar's CV.

As a graduate student, can I apply for more than one grant?

Yes, you may apply for both the Graduate Student Research Award and the Henry Anderson III Graduate Student Award with the same proposal. You cannot, however, receive both awards. Please indicate that you are applying to both by checking the two appropriate boxes at the top of the Award & Grant Application Title Page. Submit the application to **both** Box upload email addresses.

If I won an award in previous years, am I eligible to apply?

For all GHI Grants & Awards except the Seed Grants, individuals who have received awards in the same category **within the last three years** are not eligible to apply. For Seed Grants, PIs who have received a Seed Grant **within the last five years** are not eligible to apply.

Do I need to submit a letter of intent to be considered for the Seed Grant?

Yes. You must submit a letter of intent by the posted deadline in December in order to have your proposal considered. (The deadline for the full proposal is late January.)

WHO'S ELIGIBLE FOR GRANTS?

Does funding have to go to individuals affiliated with UW-Madison?

Only UW-Madison staff, faculty, and/or graduate students are eligible to apply for GHI Grants & Awards. For the Visiting Scholar Award, the UW faculty host should apply but include the CV of the proposed visiting scholar, as specified in the application instructions. Upon acceptance, award funds are transferred to the applicant's department to administer.

Do I have to be affiliated with GHI to apply for a grant?

No, but your proposal must be related to the field of global health and relevant to GHI's mission and vision. To learn more about GHI's mission, vision and previously funded projects, [click here](#).

Are post-doctoral students eligible for GHI Clinical Research Awards?

Yes, post-doctoral students are eligible to apply for the Clinical Research Award if they are pursuing research topics that will enhance global health clinical objectives.

CREATING A GRANT BUDGET

How do I assign a value to lodging, meals, and expenses for a visiting scholar?

Look at the cost of an extended-stay hotel, AirBnB, or hostel and use that as an estimate for a home stay. (Note that AirBnB may ONLY be used to estimate the value of a homestay, and is not reimbursable with UW funds, including GHI grants & awards) The daily [Meals & Incident Expenses](#) per diem rate for Madison should be used for determining the general cost of meals and expenses.

Do I have to secure matching funding to receive the Visiting Scholar Award?

The funding support from the host department does not have to be of exact equal value, but the review committee wants to see that the costs are being shared and that the visit is not solely supported financially by GHI.

If I am applying for other grants in the same cycle as my GHI proposal, how should I indicate this in my budget?

Denote on your tabular budget any sources of future funding, then in the justification please elaborate on what additional funding you are seeking. If you do not know of specific grants, you'll be applying for later this term, try to provide any information you may have to acknowledge other sources of funding and/or grant applications that you plan to submit.

What does 12-month A-basis salary mean?

A 12-month A-basis salary means the individual is paid year-round, versus a faculty member paid a C-basis salary for only the nine-month academic year. For more information, [click here](#).

WHAT KINDS OF PROJECTS/EXPENSES ARE ALLOWABLE?

Can Seed Grant funding be used for academic staff salary?

Yes, you may budget for partial funding for an academic staff member, graduate student or post-doc salary.

Are service-learning projects eligible for grant funding?

The Graduate Student Research Award, Henry Anderson III Award, Clinical Research Award, and Seed Grant must have a research component in the proposed application. If you have further questions regarding your proposal's eligibility, please send a brief summary of your project and objectives to globalhealth@ghi.wisc.edu.

For the Faculty and Staff Travel Award, are there restrictions on travel expenditures, i.e. flights?

Travel expenditures with GHI travel award funds must follow all UW system and the applicant's divisional travel and financial policies. Note that flights **must** be purchased via Fox World Travel or its Concur booking tool in order to be purchased with or reimbursed by UW funds (i.e. GHI grant/awards). To learn more about the UW air travel policy, [click here](#).

OTHER QUESTIONS**Does GHI coordinate/ book flights and hotel stays for visiting scholars?**

No. Once the award decision is made, GHI transfers the funds to the host faculty member's department, which is responsible for managing the award funds and making travel arrangements and any other purchases.

Can I carry over funds to the next fiscal year?

The UW fiscal year runs from July 1-June 30. Once GHI transfers the award funds to the recipient's department, the PI is responsible for working with their department financial staff and divisional budget office to request carryover into the next fiscal year if necessary. If you anticipate that you will need to carry over funds for your project, please consult with your department and divisional offices as appropriate prior to application.

For more information, contact globalhealth@ghi.wisc.edu.