

# Global Health Institute

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## Seed Grants

The GHI Seed Grant program supports efforts to launch new global health research projects and make them competitive for sustained external funding. GHI will award grants in amounts of up to \$50,000 each for the duration of one year.

## Proposal Requirements

The proposals should clearly address:

- How the project will advance the [vision and mission of GHI](http://ghi.wisc.edu/about/#Mission&Vision) (ghi.wisc.edu/about/#Mission&Vision)
- Why GHI funding is essential for the research
- Why other sources of funding are not available
- Principle investigators (PIs) must be UW-Madison faculty (either tenure or non-tenure track)
- Budgets must be reviewed for compliance with UW and divisional travel and financial policies by the appropriate grants administrator and/or financial supervisor in the PI's department or division prior to submitting the final application. It is the responsibility of the PI to know and comply with UW and their own divisional policies and procedures.
- Proposed projects may be a novel extension of ongoing work, but cannot significantly overlap with other funded projects.
- Applicants also must be registered as Global Health Institute Affiliates. To register, visit [ghi.wisc.edu/about/join-us/](http://ghi.wisc.edu/about/join-us/).

**The application deadline for all proposals is 5:00 p.m. on February 13, 2017.**

**In addition, Seed Grant applicants must submit a Letter of Intent by 5:00 p.m. on December 1, 2016.**

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## To Apply

Individuals who plan to apply for a Seed Grant must:

- Email your letter of intent, by 5:00 p.m. on December 1, 2016. Letters of intent will be used for administrative and planning purposes only. However, a letter of intent is required for anyone wishing to submit a full application. (See page 2 for Letter of Intent guidelines.)
- Email the application by 5:00 p.m. on February 13, 2017.
- Email to: [Seed\\_Gr.feydp4ntkcj4mhwo@u.box.com](mailto:Seed_Gr.feydp4ntkcj4mhwo@u.box.com)
- Email subject line: PI's first and last name, e.g. Jane Smith.



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## Letter of Intent

The letter of intent should contain:

- The working title of the project;
  - A brief summary of no more than 100 words;
  - The names, affiliations, and contact information of the Principal Investigator (PI) and all collaborators. PIs must be UW faculty (either tenure or non-tenure track) and have official UW-Madison PI status at the time of the award.
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## Application

The following application components must be on single-spaced, numbered pages (11 point font or larger, 1 inch margins) assembled into a single PDF file:

- GHI Title Page**, including abstract. (Use GHI template found online at [ghi.wisc.edu/research-awards/seed-grants/](http://ghi.wisc.edu/research-awards/seed-grants/))
- Project description** (up to 5 pages), including the following sections:
  1. Introduction. Explain the problem and why it is important to the vision and mission of GHI. Describe how this project is a new endeavor that does not overlap significantly with other funded projects, and describe any preliminary data to support the likely success of the project.
  2. Objectives. List the specific objectives of the project.
  3. Activities. Describe the project's activities and how they will meet each of the objectives listed in the previous section. If the project is multi-disciplinary, outline how activities will be coordinated among collaborators from different disciplines.
  4. Anticipated outputs. Describe the results and products you expect to generate.
  5. Funding rationale. State why GHI funding is essential for this project and why alternative sources of funding are not appropriate or available.
- Sustained funding plan** (no page limit). Describe your plan for sustained external funding after the end date of the GHI award. List organizations, programs and their URLs to which you will apply for next-stage funding, including target submission dates, using the following format:

<i>Organization</i>	<i>Program</i>	<i>URL</i>	<i>Target submission date</i>
(example) NSF	PIRE	<a href="http://www.nsf.gov/funding/pgm_summ.jsp?pims_id=1289">http://www.nsf.gov/funding/pgm_summ.jsp?pims_id=1289</a>	09/30/13



- References** (no page limit).
- Budget** (1 page). Detailed budget in tabular format giving breakdowns of expenditures, as appropriate. If you plan to use project funds for student or post-doctoral salary or faculty summer salary, you do *not* need to include fringe benefits. Funds may *not* be used to cover salary for faculty already on 12 month A-basis salary. Budget must be reviewed for compliance with UW System and divisional travel and financial policies by the appropriate grants administrator and/or financial supervisor in the PI's department or division prior to submitting the final application. The name of the person reviewing the budget must be listed on the GHI Application Title Page in Box 10.
- Budget Justification** (up to 2 pages). Item-by-item justification of the budget. Indirect costs are not allowed.
- Bio-sketch for the PI and all collaborators.** Please use the NIH Biographical Sketch Format Page: <http://grants.nih.gov/grants/funding/phs398/phs398.html>
- Other Support for the PI and all collaborators.** Please use the NIH Other Support Format Page: <http://grants.nih.gov/grants/funding/phs398/phs398.html>
- Supplementary documentation.** Please include any documentation required to demonstrate the feasibility of the project. For example, include copies of essential permits or international research clearances. It is not necessary to include letters of good will or generic support from colleagues. If essential documents have not yet been obtained, please list the documents that will be required and list the dates when these documents will be provided to GHI. All necessary permits and approvals must be provided in advance of the release of funds.

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**The following considerations apply to GHI Seed Grants & Awards:**

Awards will be announced in April 2017. Funding will be available for one year beginning on July 1, 2017 and ending on June 30, 2018 (the start and end of fiscal year 2018). As the award is in the form of 101 funds, it is important that recipients plan to use the award by the close of fiscal year 2018.

As a condition of receiving GHI funding, you must agree to:

- Follow all UW travel and financial policies, as well as the PI's divisional policies, which are sometimes more restrictive.
- Participate in the Community of Global Health Scholars on campus by presenting research results at appropriate GHI-sponsored events.
- Acknowledge GHI funding in all resulting publications and presentations. (Sample text: "This project was funded/partially funded through a Seed Grant from the University of Wisconsin-Madison Global Health Institute.")
- Provide annual and final accountability reports to the GHI regarding use of funds.



**Contact information:**

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